

HSS FLTQC

Wednesday, 19th June 2024 2:15 pm

ONLINE ONLY | HSS Faculty Learning, Teaching and Quality Committee

Attendees

Ahmad Alkuchikmulla

Aurelie Charles

Jo Charles

Matteo De Tina

Rhiannon Edwards

James Fern

Gail Forey

MariCarmen Gil Ortega

Ed Mason

Lucy Noble

Nikolaos Sakkas

Christel Schneider

Emma Scrase

Karoline Von Oppen

Oliver Walton

Sophia Ward

Elise Whittleton

894.0 Welcome

Purpose - For Information

Minute by Sophia Ward

The Chair welcomed members to the meeting and noted apologies.

895.0 Declarations of Interest

Purpose - For Information

Minute by Sophia Ward

No member declared any conflict of interest.

896.0 Minutes of the Previous Meeting

Purpose - For Approval

Minute by Sophia Ward

The committee approved the minutes of the meeting held on 29 May 2024.

897.0 Actions and Matters Arising

Purpose - For Noting

Minute by Sophia Ward

The committee noted the updated action log. Discussion focused on joint honours degrees and assessment bunching. It was noted that assessment maps per course would be available in September which will provide a visual of assessment deadlines. It was agreed that this should be on the agenda of the first DLTQC as a reminder.

898.0 Chair's Business

Purpose - For Discussion

Minute by Sophia Ward

Updates from the Chair included:

1. Confirmation that following the success of the recent SHEA writing retreat, another will be scheduled
2. Confirmation of the Directors of Studies Away Day on September 17th which Directors of Teaching should also attend.
3. Noting the development of the cross-faculty MSc Climate Change course which is scheduled for consideration at the September FSPC.
4. Acknowledgement of the on-going work to implement Curriculum Transformation, specific thanks to Directors of Teaching on their support.
5. Noting of the use of Grade Transfer in Semester 2 and confirmation that this will be explored over the Summer to consider how moderation and external engagement can be managed within Moodle.
6. Noting that consultation on updates to the University's Education Annual Review and Enhancement was now complete.
7. Huge thanks to the Karoline Von Oppen for her work and support as Director of Teaching for the Department of Politics, Languages and International Studies.

899.0 Education Manager/CT Implementation Group Business

Purpose - For Noting

Minute by Sophia Ward

There was no business to note.

900.0 Student Business

Purpose - For Discussion

Minute by Sophia Ward

No student representatives were present.

901.0 FLTQC Quality Priorities

Purpose - For Discussion

Minute by Sophia Ward

The committee noted the quality priorities document, agreeing it would be forwarded to Registry on Friday. It was noted that the Department of Economics and Department of Education should complete the document prior to this.

Action by Sophia Ward

Send QA Priorities to Registry

Action Description -

Action Status - Done | Action Completed Date - 25 Jun 2024 | Assigned to - Sophia Ward

902.0 PGT CT Transition Plans

Purpose - For Discussion

Minute by Sophia Ward

The committee noted the summary on CT transition plan. It was noted that discussions were happening with departments to discuss course and student specific concerns.

903.0 HSS Faculty Level 7 Generic Assessment Criteria

Purpose - For Approval

Minute by Sophia Ward

The committee received an update on the Level 7 Faculty Generic Assessment criteria from the Assessment and Feedback leads. Key points of discussion included:

1. If the criteria provides sufficient detail yet breadth to be applied to a research methods context. It was noted that this links to the wider task of contextualising the criteria for specific assessments. Departments have specifically struggled with the application of their own generic assessment criteria to dissertation units. Members explored how skills such as data literacy, research application, and ethics could be captured in the generic criteria.
2. An update on the addition of a new column to account for 'marginal fail'. It was noted that under the new Postgraduate Taught Assessment Regulations and the new pass mark the condonable range would be between 45%-49% but a student would have the opportunity for re-assessment prior to condonement.
3. Clarification of next stages for approval and implementation. It was noted that the Assessment and Feedback team will finalise the criteria for approval via circulation. Next steps will include the development of examples to demonstrate how teams should apply the criteria to specific assessments and workshops will be offered throughout September. Members acknowledged that they should encourage colleagues to reach out to the Assessment and Feedback team who are happy to help.

904.0 Utilising research partnerships for UG teaching in HSS

Purpose - For Discussion

Minute by Sophia Ward

Kate Woodthorpe (Director of Knowledge Exchange) and Emily Richards (Head of Strategic Engagement) presented to the committee on how the Faculty can utilise research partnerships for undergraduate teaching. It was noted that this was an opportunity for an initial discussion, following the outcomes of the partnerships review in 2023, to consider how the Faculty can align research and teaching activities to maximise external partnerships.

Key points of discussion included:

1. Confirmation of the extensive partnerships departments have in place and consideration of how this can be strategized. It was agreed that this would require engagement between Directors of Teaching, Directors of Knowledge Exchange and the appropriate unit conveners.

2. Whether specific units should be created to enable, in particular, non-placement students to engage with external agencies. Or whether assessment could be tailored within existing units to support employability. It was agreed that the focus is on utilising the relationships and structures already in place, as opposed to increasing workload.
3. Noting of course change deadlines for academic year 2024-25 and acknowledgment this is a longer project.

It was noted that consultation would continue into the next academic year, and it was supported that targeted discussion in individual departments would be welcome.

905.0 Chair's Action

Purpose - For Noting

Minute by Sophia Ward

The committee noted all matters approved by Chair's Action.

906.0 Any Other Business

Minute by Sophia Ward

There was no any other business to note.