

# University of Bath MPharm with Preparatory Year, delivered at the University of Plymouth: Regulations for the Preparatory Year (Year 0)

Version 1: Approved July 2024

## General

1. The University of Bath MPharm with Preparatory Year delivered at the University of Plymouth consists of a Preparatory Year (Year 0) followed by Years 1 to 4 of the University of Bath MPharm delivered at the University of Plymouth. All components (Years 0 to 4) are delivered at the University of Plymouth.
2. The Regulations for the Preparatory Year (Year 0) apply to the University of Bath MPharm Year 0 at the University of Plymouth only.
3. The Regulations for the Preparatory Year (Year 0) are based on the University of Bath Undergraduate Assessment Regulations (UGAR), which sets out rules for assessment including unit outcomes, progression, award eligibility and degree classification. Where the specific issues of a particular student's case do not match the iterations below, UGAR guidance will be followed when determining the outcome for that student.
4. The quality assurance processes and standards for the MPharm Year 0 overall and the individual units are overseen by the University of Bath.
5. The MPharm Year 0 is an integral part of an undergraduate course and, as such, completion of Year 0 alone does not result in a terminal award.
6. The MPharm Year 0 is comprised of three units designed and delivered by the University of Bath and three units designed and delivered by the University of Plymouth, as below:

<b><i>Bath - Introduction to Pharmacy and Professional Skills</i></b> (AY, 10 ECTS)	
<b><i>Bath - Mathematics and Numeracy for Pharmacy</i></b> (AY, 10 ECTS)	
<b><i>Plymouth - Molecules to Cells</i></b> (S1, 20 CATS {10 ECTS})	<b><i>Plymouth - Interdisciplinary and Team-based learning</i></b> (S2, 20 CATS {10 ECTS})
<b><i>Plymouth - Introduction to Human Physiology</i></b> (S1, 20 CATS {10 ECTS})	<b><i>Bath - Introduction to Chemistry</i></b> (S2, 10 ECTS)

7. Progression to Year 1 on the University of Bath MPharm delivered at University of Plymouth is subject to successful completion of the Year 0 units and achievement of the required progression criteria (as described in point 22). It should be noted that the progression criteria have been identified in the sector as being similar to the standard entry grades into Year 1 MPharm.
8. After completion of the MPharm Year 0, Years 1 to 4 of the University of Bath MPharm delivered at the University of Plymouth are subject to the University of Bath UGAR.

## Successful completion of the Year 0

9. Students will be deemed to have completed Year 0 successfully provided they have achieved 60 ECTS credits, passed all units and achieved a credit-weighted stage average of at least 60%.
10. Students will not receive a standalone award on successful completion of the Year 0. A Transcript and Record of Assessment can be issued to each student showing the marks and grade awarded for each unit and assessment component.

## Award of Credit

11. Credit is gained by passing a unit. Each unit carries a predetermined number of ECTS credits as defined in the course specification.

## Unit Marks and Grades

12. For all units, marks shall be awarded on a percentage basis and presented to zero decimal places by the University of Bath Board of Examiners. The University of Plymouth report their unit marks to two decimal places. The rounding process from two to zero decimal places for these units will be performed by the University of Bath.
13. The unit pass mark is 40%. A student will be deemed to have passed a unit where an overall unit mark of 40% or above has been achieved. The unit mark is the weighted average of the marks for all assessment components. The unit description shall specify the weighting of individual components of assessment for the purposes of arriving at the overall mark for the unit.
14. For all units, condonement (or compensation for University of Plymouth units) is not permitted.
15. For all units, assessment submitted late but within 24 hours of the deadline, without prior approval, will normally receive a maximum mark of 40%. Coursework that is handed in after 24 hours of the deadline, without prior approval, will normally receive a mark of zero. Non-submission of coursework will receive a mark of zero and a grade of NS (non-submission).
16. For all units, a student will be deemed to have failed the unit if a unit mark of less than 40% is achieved.
17. Following UGAR principles (see Reassessment section for further clarification), students may be allowed a further attempt at passing a unit if it was failed at the first attempt. Marks obtained at the second attempt will be capped at the pass mark (40%) for the purposes of evaluation of student progression into MPharm Year 1. The actual marks obtained at reassessment will be available on the student's Record of Assessment.
18. Students who obtain a unit mark of 40% or over at the first attempt will not be allowed to retake elements of assessment for the purpose of improving their marks.
19. For the University of Plymouth units, marks shall be considered at a University of Plymouth Subject Assessment Panel and passed on to the University of Bath. For the University of Bath units, marks shall be considered at a University of Bath Board of Examiners for Units.

20. For all units, marks shall be considered at a University of Bath pre-Board charged with considering parity of marks across University of Plymouth and University of Bath units and any associated actions and progression decisions.
21. All units will be considered at a University of Bath Board of Examiners for Courses.

### **Progression**

**(see Appendix 1: MPharm Year 0 Flowchart for BEC decision making (Main assessment))**

22. The Board of Examiners for Courses will recommend students progress to Year 1 of the University of Bath MPharm delivered at the University of Plymouth provided they have achieved 60 ECTS credits, passed all units and achieved a credit-weighted average of at least 60% across the year.
23. Students who have passed all units, but have not achieved the progression requirements of a credit-weighted average of at least 60% and have instead achieved a credit-weighted average of 58.00 to 59.99%, will be subject to 'borderline review' by the Board of Examiner for Courses and the MPharm Admissions Tutor if appropriate. If they have achieved at least 60% in at least 30 ECTS credits of the Year 0 units, they will be allowed to progress to Year 1 of the MPharm. Their Year 0 average mark will remain unchanged. Students who do not meet this "borderline review" requirement will not be allowed to progress to Year 1 of the MPharm and will be required to leave the programme. A Transcript and Record of Assessment will be issued to each student showing the marks and grade awarded for each unit and assessment component.
24. Students who have passed all units and have a credit-weighted average between 40.00 and 57.99% will not be allowed to progress to Year 1 of the MPharm and will be required to leave the programme. A Transcript and Record of Assessment will be issued to each student showing the marks and grade awarded for each unit and assessment component.
25. Students who have passed all units, but have not achieved the progression requirements of a year average of at least 60%, and have approved Individual Mitigating Circumstances (IMCs) on one or more units, will be referred to the Board of Examiners for Courses and the MPharm Admissions tutor for consideration for admittance to Year 1 of the University of Bath MPharm delivered at the University of Plymouth. The consideration of these students will follow the University of Bath UGAR policy and process for handling IMC progression decisions.
26. Progression or transfer to other University of Bath courses or University of Plymouth courses is not permitted without going through the standard admissions procedures for the relevant course.

### **Reassessment opportunities**

27. For students without IMCs, the Board of Examiners for Courses will recommend the opportunities for reassessment of failed Year 0 units following UGAR guidance, as detailed below.
28. Students whose Year 0 average is less than 30.00% will not be permitted to undertake reassessment in failed units and will be required to leave the course. Such students will be given a Transcript and a Record of Assessment.
29. Students whose Year 0 average is between 30.00% and 39.99% will not be permitted to undertake reassessment in failed units. Instead, they will be permitted to repeat

Year 0 in its entirety once. Full fees will be charged for this repeat year. Students should be advised by academic staff about possible implications of the maximum period of study allowed under both the University of Bath regulations and any rules set out by the General Pharmaceutical Council.

30. Students whose Year 0 average is at least 40.00%, but have failed units worth more than 30 ECTS credits will not be permitted to undertake reassessment in failed units. Instead, they will be permitted to repeat Year 0 in its entirety once. Full fees will be charged for this repeat year. Students should be advised by academic staff about possible implications of the maximum period of study allowed under both the University of Bath regulations and any rules set out by the General Pharmaceutical Council.
31. Students whose Year 0 average is at least 40.00% and have failed units totalling a maximum of 30 ECTS credits will be permitted to undertake reassessment in these units. Students will be permitted one further attempt at the assessment component(s) they have failed (i.e. where they achieved less than 40%).
32. When considering progression for students who have undertaken reassessment, the decision will be based on the capped unit mark (as described in point 17) (see Appendix 2: MPharm Year 0 Flowchart for BEC decision making (Supplementary assessment)).
33. Students who have failed one or more units after reassessment cannot progress to Year 1 of the University of Bath MPharm delivered at the University of Plymouth and will be required to leave the programme. A Transcript and Record of Assessment will be issued to each student showing the marks and grade awarded for each unit and assessment component.

### **Extensions, Individual Mitigating Circumstances and Suspensions**

34. For the University of Plymouth units, extension requests must be submitted through University of Plymouth processes. For the University of Bath units, extension requests must be submitted through University of Bath processes.
35. Individual Mitigating Circumstances (IMCs) applications must be submitted through University of Bath processes.
36. In line with the University of Bath regulations, IMCs allow reassessment to be considered as a first attempt. Where a student with approved IMCs undertakes such assessment, the student will be recorded as having gained the actual marks achieved at the second attempt.
37. In the case of a student who has failed a unit, or units, but has approved IMCs, the Board of Examiners for Courses will follow the University of Bath UGAR policy and process for handling IMC progression decisions. As appropriate, they may consider waiving OSA requirements, allowing deferred assessment, allowing supplementary assessment in more than 30 credits or repeating stage as a first attempt, as outlined in UGAR (see Appendix 1: MPharm Year 0 Flowchart for BEC decision making (Main assessment)).
38. Where a student needs to suspend their studies, the University of Bath policy and process will apply. Students should be advised by academic staff about possible implications of maximum period of study under both the University of Bath regulations and any rules set out by the General Pharmaceutical Council.

## Disciplinary and Academic Appeals

39. Complaints, disciplinary matters such as academic misconduct, and academic appeals relating to the MPharm Year 0 are to be handled under University of Bath processes and regulations.

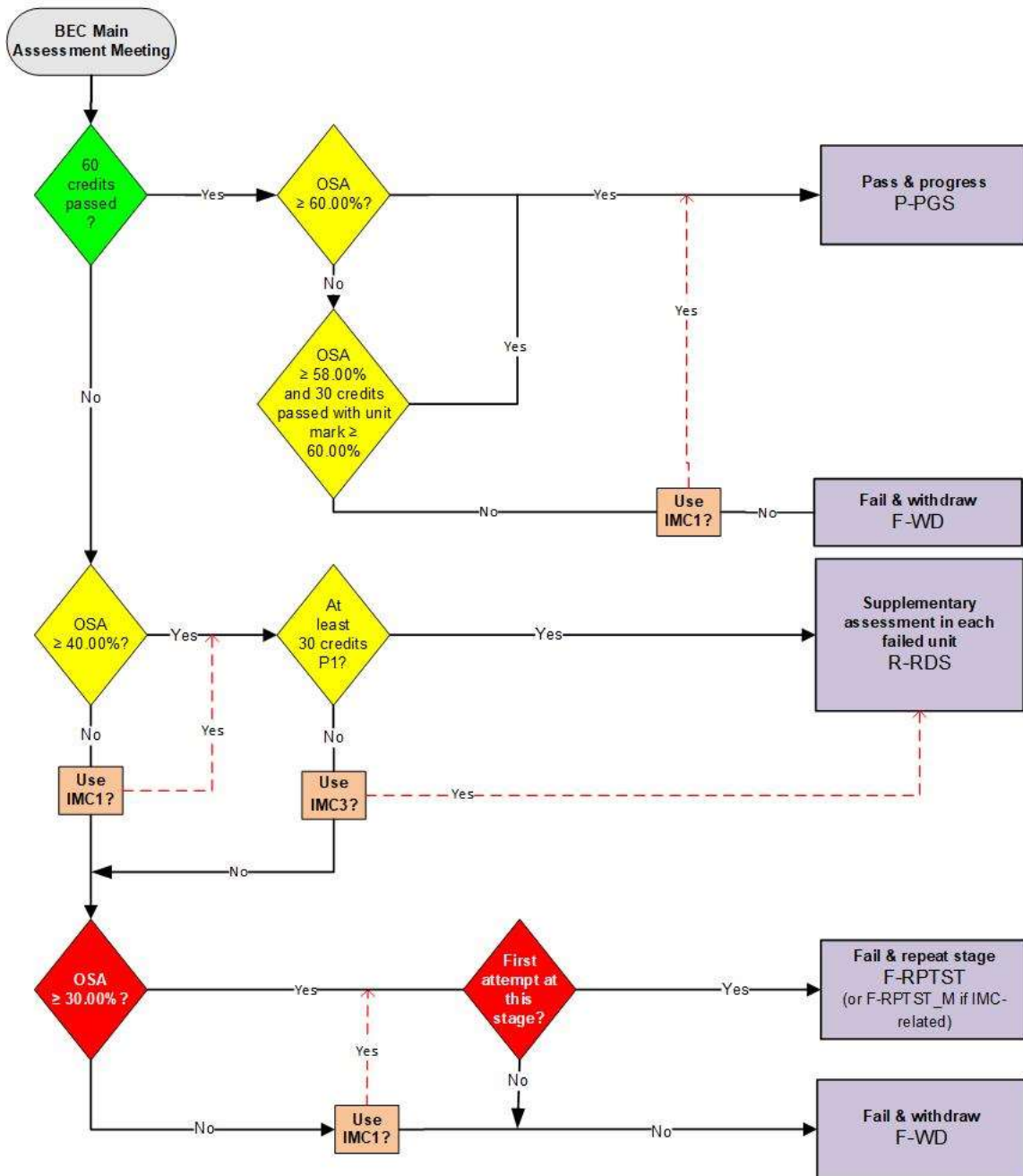
## Marking criteria

40. For all units, the relevant assessment criteria and any relevant grade criteria will be communicated during individual units for each assessment tasks.

<b>Version</b>	<b>Approved by</b>	<b>Notes (including prominent revisions)</b>
1	EQSC July 2024	

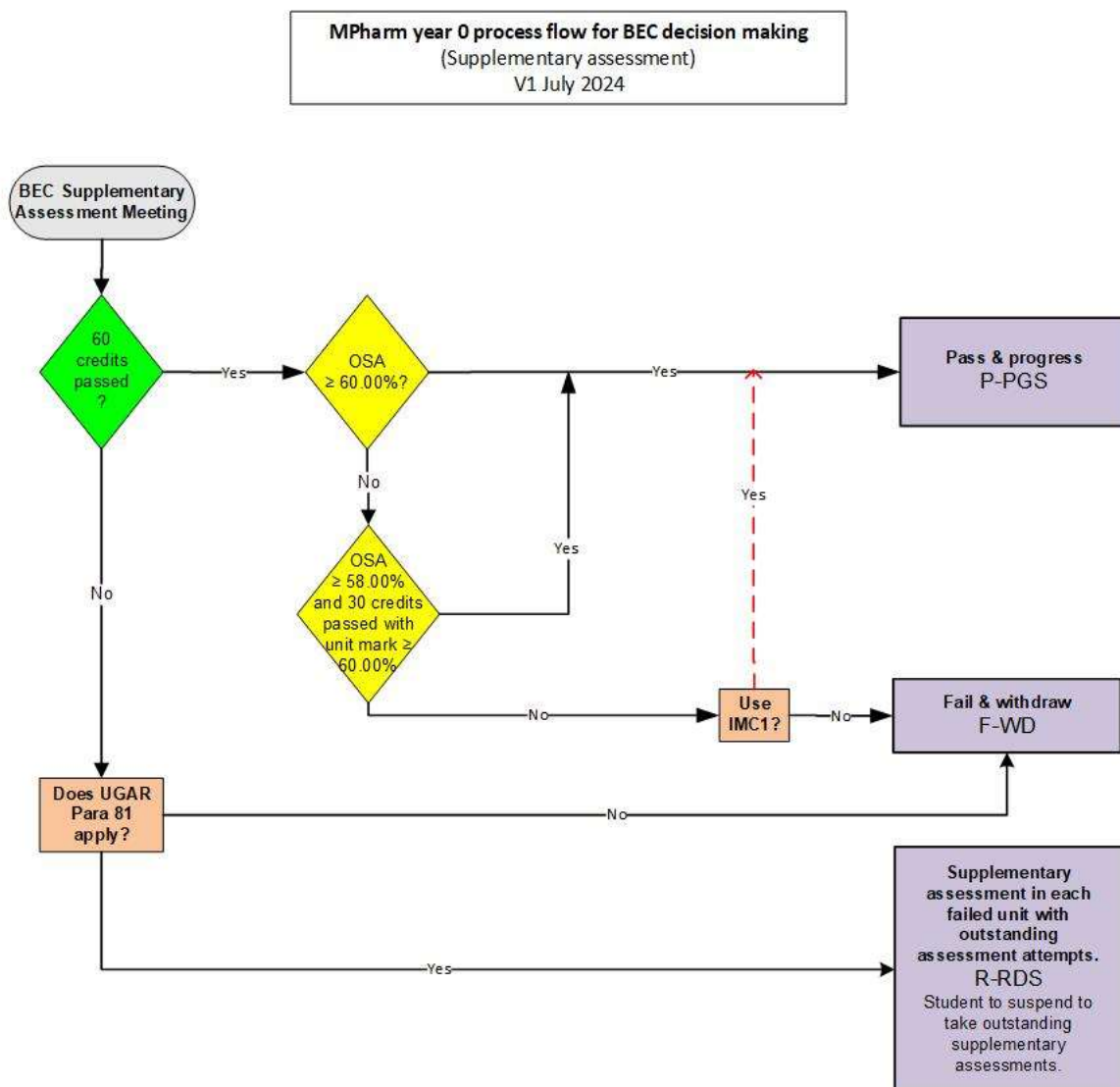
**Appendix 1: MPharm Year 0 Flowchart for BEC decision making (Main assessment)**

MPharm year 0 process flow for BEC decision making  
(Main assessment)  
V1 July 2024



IMC1 - UGAR Paras. 56, 57 and 58  
IMC3- UGAR Paras. 73 and 74.

### Appendix 2: MPharm Year 0 Flowchart for BEC decision making (Supplementary assessment)



IMC1 - UGAR Paras. 56, 57 and 58  
IMC 3- UGAR Paras. 73 and 74.