

NOTIFICATION OF WITHDRAWAL

THE COMPLETED FORM SHOULD BE PASSED TO THE DOCTORAL COLLEGE

1. General details of the student's current registration

Full name:		Student number:	
Dept/Sch:		Mode of study (please circle): FT PT Industrially/externally based Staff	
Supervisor(s):			
Thesis title:			
Start date of registration:	Current expiry date of registration:	Main funding source:	Degree for which registered:

2. Specific details relating to this report

Reason for withdrawal

Please tick ONE reason from the list below.

Please avoid using 'other' wherever possible. If a student is required to leave due to academic failure, the Doctoral College should complete a fail list.

<input type="checkbox"/>	Unsatisfactory attendance (in accordance with Regulation 3.1)
<input type="checkbox"/>	Unsatisfactory progress (in accordance with Regulation 3.2)
<input type="checkbox"/>	Failure to meet requirements of taught phase of programme
<input type="checkbox"/>	Failure to meet requirement to progress from taught to research phase of programme
<input type="checkbox"/>	Health reasons
<input type="checkbox"/>	Death
<input type="checkbox"/>	Financial reasons
<input type="checkbox"/>	Transfer to another institution (please name):
<input type="checkbox"/>	Other personal reasons
<input type="checkbox"/>	Written off after lapse of time
<input type="checkbox"/>	Exclusion
<input type="checkbox"/>	Entered into employment
<input type="checkbox"/>	Other (please describe):

3. Effective date of withdrawal:

4. Further details (where appropriate)

Note: if contact with the student has been lost, please list efforts made by the Department or School to re-establish contact

Signed Date
Supervisor

Signed Date

5. Student's comments (if available)

Signed..... Date.....
Student

All student visa holders should contact the Student Immigration Service for advice before submitting this request (studentimmigrationservice@bath.ac.uk). Withdrawing will have an impact on your visa.

Reference notes:

Regulation 16.24 Termination of Registration:

24.1 Regulations 2 and 3 set out the University's requirements regarding the timely payment of tuition fees, and of attendance and progress, and the provisions under which registration may be terminated if these are deemed unsatisfactory.

24.2 In addition, a doctoral student's registration may be terminated by the Board of Studies (Doctoral) on one or more of the following grounds:

- A student requests to withdraw from the programme.
- A student's failure to make progress considered by the Board of Studies (Doctoral) to be satisfactory, where the cause of the failure is beyond the University's control.
- A PhD student's failure to pass confirmation or to achieve a standard of work considered by the Progression Board of Examiners to be sufficient to enable them to continue with an MPhil registration.
- A student's failure to meet the requirements of the taught phase or to meet the requirement to progress to the research phase of a professional doctorate or integrated PhD programme.