



## Minutes of a Meeting of Senate on Wednesday 9 June 2021 at 2.15 pm held remotely via Teams

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### Present:

Prof I White (Vice-Chancellor & President), (Chair)  
Prof J Knight (Pro-Vice-Chancellor (Research))  
Prof P Lambert (Pro-Vice-Chancellor (Learning & Teaching))  
Dr C Wilson (Vice-President (Student Experience))  
Prof S Brammer (Dean, School of Management)  
Prof N Brook (Dean, Faculty of Science)  
Prof D Galbreath (Dean, Faculty of Humanities & Social Sciences)  
Prof G Hawley (Dean, Faculty of Engineering & Design)  
Prof J White (Chair of Academic Assembly)  
Ms K Robinson (University Librarian)  
Prof B Rayton (Chair of CPAC)  
Prof A Abbas (Elected by Professoriate)  
Prof J Barnett (Elected by Professoriate)  
Prof D Bird (Elected by Professoriate)  
Prof M Davidson (Elected by Professoriate)  
Prof J Davenport (Elected by Professoriate)  
Prof C Frost (Elected by Professoriate)  
Prof M Hejmadi (Elected by Professoriate)  
Prof T Ibell (Elected by Professoriate)  
Prof R Kelsh (Elected by Professoriate)  
Prof M McManus (Elected by Professoriate)  
Prof G Sankaran (Elected by Professoriate)  
Dr P Allen (Elected by Academic Assembly)  
Dr R Branston (Elected by Academic Assembly)  
Dr R Chawla-Duggan (Elected by Academic Assembly)  
Dr S Gheduzzi (Elected by Academic Assembly)  
Dr M Harney (Elected by Academic Assembly)  
Dr N Johnston (Elected by Academic Assembly)  
Dr F Laughton (Elected by Academic Assembly)  
Dr D Moon (Elected by Academic Assembly)  
Dr P Shepherd (Elected by Academic Assembly)  
Dr J Troyer (Elected by Academic Assembly)  
Dr S Wharton (Elected by Academic Assembly)  
Dr J Zang (Elected by Academic Assembly)  
Mr F Masala (SU President)  
Ms A Willingham (SU Education Officer)  
Dr F KH Ho (SU Postgraduate Officer)  
Mr P-R Hall (elected student member)

### In Attendance:

Richard Brooks – Director of Human Resources (minute 14992)  
Alex Butler – Chief Digital & Information Officer  
Steve Chapman - Advancing Research Computing Manager (minute 14963)  
Emily Commander – Head of Strategic Governance  
Caroline Harris – Governance Manager  
Alan Hayes – Chair of Academic Assembly (elect)  
Tim Kaner – Chief Marketing Officer (minute 14972)  
Angela Pater – Secretary to Senate  
Rachel Sheer – Acting Director of Academic Registry  
Charlie Slack – SU Head of Student Voice & Engagement  
Jacob Withington – SU Education Officer (elect)

### Apologies for absence were received from:

Dr Michael Carley  
Prof Ania Zalewska

## Part I Business

### 14960 Declarations of Interest

Prof Davidson and Prof McManus declared an interest in 14967 (new institute for Sustainable and Circular Technologies). Prof Lambert, Dr Laughton and Ms Robinson declared an interest in 14974 (Student Disciplinary & Misconduct Committee chairs).

#### 14961 Minutes of Previous Meeting

The minutes of the meeting of Senate held on 21 April 2021 (paper S20/21-184) were approved as a correct record of the proceedings and signed by the Chair.

#### 14962 Matters Arising

- 1) Minute 14934 - Statutes and Ordinances: Senate noted that Council had given approval to the informal stage of changes; the Statutes were being considered by the Privy Council. Senate's formal approval would be invited during the summer. The secretary explained that the timing may mean that Senate would be consulted by email; there was no dissent.
- 2) Minute 14936 – Senate noted that Council had approved the calendars of meetings for the next two academic years.
- 3) Minute 14938 – Senate noted that Council had approved the three-year report on the Institute for Policy research.

#### 14963 Formal Report of the Vice-Chancellor

Steve Chapman attended for this item.

The Vice-Chancellor presented his report (paper S20/21-185) and thanked everyone for their efforts to ensure efficient delivery of the exam season. He reported that a more diverse range of nominations for honorary degrees was being sought. There were also updates on cyber security issues from Alex Butler and on High Performance Computing. The Vice-Chancellor recorded his thanks on behalf of the University for all the exceptional work of professional services support staff over the year.

Senate NOTED the report.

#### 14964 Learning and Teaching Update

Senate considered Paper S20/21-186. Prof Lambert summarised recent activity and explained that Resilient Curriculum Project Team (RCPT) was developing plans for the new semester. He also thanked everyone involved in the assessment season. He reported that the overall satisfaction rate in PTES was 80.2%, an increase of 10 percentage points on the previous year. There was a discussion about plagiarism and a request for a return to in-person exams, which was noted. The SU Education Officer thanked everyone for their support for learning and teaching in this difficult year. The Vice-Chancellor recorded his thanks on behalf of Senate to Peter Lambert for all his work during the pandemic.

Senate considered and NOTED the report.

#### 14965 Code of Ethics

The Vice-Chancellor and Head of Strategic Governance presented paper S20/21-187, a draft revised Code of Ethics. Senate considered the draft and RECOMMENDED it to Council for approval, with deletion of the word 'moral'.

#### 14966 Annual Statement on Research Integrity

Prof Knight presented paper S20/21-188 and...

Senate considered the statement on Research Integrity and RECOMMENDED it to Council for approval, with deletion of the reference to an Export Control Policy, which

was still in development.

#### 14967 Institute for Sustainable and Circular Technologies

*[Prof Davidson and Prof McManus declared an interest in this item.]*

Prof Knight presented paper S20/21-189. Senate considered the proposal and RECOMMENDED to Council approval of the proposed Institute for Sustainable and Circular Technologies from September 2021.

#### 14968 New Courses and Partnerships

Prof Lambert introduced paper S20/21-190A. Senate AGREED to give full and final approval to the following new courses for 2022/23 start:

- MSc Automotive Technology (with Postgraduate Certificate and Postgraduate Diploma exit awards)
- MSc Automotive Technology with Business Management (with Postgraduate Certificate and Postgraduate Diploma exit awards)
- MSc Automotive Engineering with Business Management (with Postgraduate Certificate and Postgraduate Diploma exit awards).

Prof Rayton introduced paper S20/21-190B.

*[Dr Laughton declared an interest as the team leader.]*

Senate AGREED to give full and final approval to the following new courses for 2022/23 start:

- BSc Physics with Theoretical Physics
- BSc Physics with Theoretical Physics with Placement
- BSc Physics with Theoretical Physics with Study Year Abroad
- MPhys Physics with Theoretical Physics
- MPhys Physics with Theoretical Physics with Research Placement
- MPhys Physics with Theoretical Physics with Professional Placement
- MPhys Physics with Theoretical Physics with Professional and Research Placements
- MPhys Physics with Theoretical Physics with Study Year Abroad
- MPhys Physics with Theoretical Physics with Study Year Abroad and Research Placement.

#### 14969 Curriculum Transformation Approvals Process

Prof Lambert introduced paper S20/21-191. He explained the intention to clarify the approval routes for curriculum changes and to delegate these mostly to Faculty/School level. Two members of CTC would attend special meetings of S/FLTQCs.

There was a request for discussion of assessment regulations to take place at a senate meeting and this was NOTED.

Senate:

- 1) APPROVED the revised Terms of Reference of Curriculum Transformation Committee and FLTQCs as set out in Appendices 1 and 2;
- 2) NOTED the timeline and process for the transformation of courses for a 2023/24 start.

#### 14970 Future of the Resilient Curriculum Project Team

Prof Lambert introduced paper S20/21-192. Senate:

- 1) APPROVED the clarification of RCPT's short-term remit;
- 2) NOTED the intention to bring forward recommendations regarding the governance and business of RCPT and EQSC in Autumn 2021.

#### 14971 SU Academic Representatives review

Dr Wilson introduced paper S20/21-193 and explained the background to the review by the Student Voice Working Group, which would also oversee the implementation of the action plan. She thanked the SU and Jenny Medland in particular for their support. There was a query about when committee meeting minutes should be distributed to the SU; it was suggested action points could be circulated soon after the meetings, but the minutes not to be made available until confirmed.

Senate considered and NOTED the report.

#### 14972 Proposed New President's Award

The Chief Marketing Officer attended for this item. The Vice-Chancellor introduced paper S20/21-194. He explained that the recommendation for the new awards was from Honorary Degrees Committee as a new way for the University to recognise people's contributions. Mr Kaner invited any comments or queries; he explained that the reference in the Executive summary to responsibility for the award lying with Council would be removed. In 2.8.2 the reference to who would administer it would be removed. In 2.8.4 there would be reference to bringing proposals to Senate and Council. Also 2.8.5 would be deleted.

Senate RECOMMENDED to Council approval of the proposal to establish President's Awards, amended as discussed.

## Part II Business

#### 14973 Aegrotat Consideration of Undergraduate Exit Awards

Senate considered Paper S20/21-195 and APPROVED the proposed changes to the specifications for undergraduate exit awards CertHE and DiplHE to make them suitable for aegrotat award.

#### 14974 Student Disciplinary & Misconduct Committee: Chairs and Regulation 8

*[Prof Lambert, Dr Laughton and Ms Robinson declared an interest in this item.]*

Dr Wilson introduced Paper S20/21-196.

Senate AGREED:

- 1) That the changes to the Student Disciplinary & Misconduct Committee terms of reference and composition already approved to be effective from 14 June 2021 rather than 1 July;
- 2) That the following Senate members of Student Disciplinary & Misconduct Committee be appointed as Chairs of the Committee: Prof Peter Lambert, Dr Fran Laughton and Ms Kate Robinson;
- 3) That the approved changes to Regulation 8 to be effective from 14 June 2021.

#### 14975 Freedom of Expression: Regulation 18

Senate considered Paper S20/21-197 and NOTED the transfer, on a temporary basis,

of delegated authority for the Freedom of Expression Code of Practice from the Deputy Vice-Chancellor to the Dean of the Faculty of Humanities and Social Sciences; and the revised Regulation 18.

#### 14976 Approval of graduation ceremony procession procedure

The Acting Director of Academic Registry introduced paper S20/21-198 and explained that this would regularize current practice. She thanked James Davenport, Kate Robinson, Steve Wharton and Tim Woodman for their input. A further fuller review would be carried out in due course.

Senate APPROVED the proposed updated Rules of Procedure for Congregation.

#### 14977 Boards of Studies dates 2021/22

Senate considered Paper S20/21-199 and

- 1) APPROVED the proposed dates of meetings for Boards of Studies in 2021-22;
- 2) NOTED that the VC may use his powers to make any further amendments as required.

#### 14978 Internal Audit Report: Consumer Regulations (CMA)

Senate considered Paper S20/21-200 and NOTED the positive review by Internal Audit, including the fact that some recommendations were already being carried out by RCPT.

### Part III Business

#### 14979 Urgent Business

Senate noted paper S20/21-201.

#### 14980 PGT Outcomes 2019/20

Senate noted paper S20/21-202.

#### 14981 Student Conduct

Senate noted paper S20/21-203.

#### 14982 Student Discipline Appeals

Senate noted papers S20/21-204 A, B, C.

#### 14983 Awards

Senate noted papers S20/21-205A-E with details of awards and prizes made in 2021:

Staff Awards (S20/21-205A):

- Mary Tasker Award
- Leadership in Learning and Teaching Award
- Innovation in Learning and Teaching Award
- John Willis Award
- Best Team in Support of Student Learning Award
- Director of Studies Award

Vice-Chancellor's Engage Awards (S20/21-205B)

Student Prizes:

- Chancellor's Prize (S20/21-205C)
- Godfrey and Sue Hall Postgraduate Research Student Prize (S20/21-205D)

Blues, Half Blues, Colours, Ribbons and Other Distinctions (S20/21-205E)

The SU President noted that it had been useful to have the Head of Equality, Diversity and Inclusion present at the Chancellor's Prize committee meeting to avoid unconscious bias and he recommended this for other similar committees, or training for the members.

#### 14984 Academic Dress

Senate NOTED note that the Acting Director of Academic Registry had not approved any changes to academic dress in 2020/21.

#### 14985 Minutes of Senate and Joint Senate/Council Committees

Senate received the minutes of the following meetings of Senate and Joint Senate/Council Committees:

Council/Senate/Students' Union Committee	20 April 2021 (S20/21-206)
Curriculum Transformation Committee	12 May 2021 (S20/21-207)

#### 14986 Minutes of Boards of Studies

Senate received the minutes of the following meetings of Boards of Studies (S20/21-208 – 211A/B):

Faculty of Humanities & Social Sciences	19 May 2021
Faculty of Science	19 May 2021
School of Management	19 May 2021
Board of Studies (Doctoral)	24 March and 28 April 2021

#### 14987 University Executive Board

Senate received a summary of UEB business in April-May 2020 (S20/21-212).

### Part IV Business

#### 14988 Calendar of Meetings

Senate NOTED the Calendar of Meetings for 2021/22 as follows:

- 6 October 2021
- 17 November 2021
- 2 February 2022
- 6 April 2022
- 8 June 2022

Note: All meetings would start at 2.15pm. (Also see 15001, AOB.)

### 15001 Any Other Business

- 1) Senate discussed Paper S20/21-226 which set out a statement from University Executive board regarding future arrangements for meetings. The plan was to book rooms for all Senate and committee meetings so that there would be flexibility about how meetings would be held. There was a discussion about the benefits or otherwise of in-person meetings. Some members preferred to hold meetings in person (getting to know new people, seeing body language), whereas others appreciated the greater flexibility of them being on-line, and the inclusivity benefits of this. It was agreed to book a room for Senate meetings which would have provision for those to join on-line.
- 2) Members were reminded about Senate Committee elections, nominations for which would close 15 June at noon.
- 3) The Chair thanked all those whose last Senate meeting this was: PVCs Peter Lambert and Jeremy Bradshaw; Dean Gary Hawley; elected members Jane White, Michael Carley, Chris Frost, Gregory Sankaran, Ania Zalewska, and student members Francesco Masala, Fritz Ho and Peter-Rory Hall. He also thanked the Secretary and her team for all their support in producing such excellent papers over the year and for their organisation of the meetings.

The meeting ended at 4.30pm.

### Action Summary

Minute no: 14965 by Emily Commander. Code of Ethics to Council

Minute no: 14966 by Emily Commander. Annual statement on Research Integrity to Council

Minute no: 14967 by Emily Commander. Proposed Institute for Sustainable and Circular Technologies to Council

Minute no: 14970 by Academic Registry. Bring recommendations to Senate regarding the governance and business of RCPT and EQSC in Autumn 2021.

Minute no: 14972 by Tim Kaner. Proposal to establish President's Awards to be put to Council, amended as discussed at Senate.