



## **Terms and Conditions**

# **Undergraduate Bursaries and Scholarships for the Bath MPharm degree at the University of Plymouth**

**Entry year 2024-5**

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## Information about our awards

These Terms and Conditions refer to the University of Bath's undergraduate financial support for new first-year students studying the Bath MPharm degree at the University of Plymouth in the 2024-5 academic year. Many of our awards are made under the terms of the University of Bath's 2024-2028 [Access and Participation Plan](#) and also include scholarships supported by the University and donors. All of our awards have eligibility criteria that must be met and may take into account one or more of the following:

- Your family household income as defined by your student loans provider (UK 'Home' students)
- Sporting achievement to date

Awards are allocated for 2024 entry only. If you defer or withdraw and restart, any award already offered or applied for will become void. If eligible, you will be considered for funding support the following year, subject to the terms of the Access and Participation Plan, and any funding provision then in place. All of our funding information is published on our [undergraduate funding](#) web pages.

## General Guidance

### Household income

In order to ensure that the University provides you with the financial support that you are entitled to, our Student Finance team will proactively import household income assessments from the Student Loans Company (SLC) on a weekly basis.

We can only accept household income data that is shared with us from the SLC. You can still [obtain a household income assessment](#) if you do not wish to take out a student loan.

It can take 6-8 weeks for the SLC to conduct and process a household income assessment; so, we strongly recommend that you start this process as soon as possible.

The consent option to share your household income with the University will be automatically ticked within your SLC application. Please ensure that neither you nor your parent/guardian unticks this, otherwise the University will be unable to assess your funding eligibility.

### Household income reassessments

We will always use the most up to date income assessment that we have for you, allowing us to support you if you have a drop in household income during your time at Bath.

Any reassessments received after Friday 14<sup>th</sup> March 2025 will be considered for the 2025/6 academic year onwards. Please contact the [Student Money Advice Team](#) for financial support and advice between this date and the beginning of the 2025/6 academic year.

We cannot retrospectively award funding that is applicable to a particular year of study e.g., if you become eligible within your second year, you will not be awarded an Accommodation Bursary or the accommodation element of the Bath Bursary, as these are only offered to first year students.

An award will not be taken away if your household income increases in any subsequent year.

### Fee reassessments

Please get in contact with the [Scholarship and Bursaries Team](#) if your fee status changes from “Overseas” to “Home UK” whilst you are a student at Bath, and you consequently believe that you meet the eligibility criteria for financial support.

### Transferring to or from the Plymouth/Bath campus

If you are in receipt of University funding, and transfer to or from the Plymouth/Bath campus, you will automatically transfer onto the relevant funding scheme.

### Tasks required by the Undergraduate Admissions Team for your study application

It is your responsibility to ensure that you respond to any requests for information from the Undergraduate Admissions Team which may be required as part of your application to study, including any confirmation of offer after exam results and completing the University’s criminal convictions declaration in your [Bath Application Tracker](#).

### Email communication about funding at Bath

We will email you with information about our funding awards (excluding sports which are managed by Team Bath) using the address provided in your UCAS application. If any of your contact details change, you can update this via your [Bath Application Tracker](#). It is important that you keep this up to date, so we have the correct contact information for you.

If you have used a school email address in your UCAS application, we suggest you update this to a personal one, especially as you may no longer have access to this once you leave school/college after your exams.

Don’t forget to check your junk/spam email folder in case any emails from Bath accidentally end up there.

## Our Bursary and Scholarship offering

### University of Bath Bursary

The Bath Bursary is worth £2,750 in Year 1 and £2,000 from Year 2 onwards.

### Eligibility criteria for the University of Bath Bursary

To be considered you need to meet all the following:

- you commence your studies from September 2024 onwards
- you are an eligible Home UK undergraduate student
- you are registered on a full-time undergraduate degree course
- you are eligible for and have a UK student loans household income assessment of £30,000 or below

The Bath Bursary is automatically awarded to those who meet the eligibility criteria.

### The finer details

The Bath Bursary will consist of:

- **Year 1:** £1,000 cash, £1,000 food and drink e-voucher and £750 contribution towards your accommodation costs
- **Year 2 onwards:** £1,000 cash and £1,000 food and drink e-voucher

You can view the payment structure and schedule [here](#).

## Accommodation Bursary

Depending on your eligibility, the Accommodation Bursary is worth either £500 or £1000 off your first-year University-housed accommodation fees.

### Eligibility criteria for the £1000 Accommodation Bursary

To be eligible for the £1000 Accommodation Bursary, you must meet all of the following:

- be an eligible new first-year Home UK undergraduate student starting studies in 2024/5
- be registered on a full-time undergraduate degree course
- be eligible for and have a UK student loans **household income assessment of between £30,000.01 and £42,875**
- are a current student at the time of awarding

### Eligibility criteria for the £500 Accommodation Bursary

To be eligible for the £500 Accommodation Bursary, you must meet all of the following:

- be an eligible new first-year Home UK undergraduate student starting studies in 2024/5
- be registered on a full-time undergraduate degree course
- be eligible for and have a UK student loans **household income assessment of between £42,876 and £60,000**
- are a current student at the time of awarding

Please see the [payment schedule](#) for when the Accommodation Bursary will be allocated and awarded. Separate [Terms and Conditions](#) apply.

### The finer details

The Accommodation Bursary is a contribution towards your first-year accommodation fees and will be paid as cash.

## Team Bath Sports Scholarships

Team Bath Sports Scholarships give talented individuals the opportunity to benefit from the University of Bath's world-leading sporting and academic environment. Each year we award several sporting scholarships to student athletes who demonstrate aspirations to compete to the highest level within their sport.

Awards are limited and so not all applications will be successful - eligibility is no guarantee of an award being made.

Separate Terms and Conditions apply. Find out more including how to apply, scholarship amounts and payment dates from [Team Bath](#).

## About our eligibility criteria

### Eligibility criteria explained

|  |   |
|--|---|
| <b>Home UK fees status student</b>   | <p>If you are a Home UK fees paying student, you must meet both of the following:</p> <ol style="list-style-type: none"><li>1. Your tuition fee status, as determined by the University in your application to study, must be Home fees.</li><li>2. You must meet the general eligibility criteria for UK student loans and have applied for your household income to be assessed as part of your application for UK student loans (e.g., tuition fees and maintenance support). UK student loans are those available from <a href="#">Student Finance England</a> or other UK student loans awarding agency which includes, <a href="#">Wales</a>, <a href="#">Scotland</a> and <a href="#">Northern Ireland</a>. Please review their webpages for information about eligibility criteria for UK student loans.</li></ol> <p>For students from the EU, if you have applied for a 'settled' or 'pre settled' status, then we cannot be held responsible for any delays that may occur as a result of your application. This includes any subsequent impact on you being able to apply, or be considered for, any of our funding awards and/or delays to any eligibility for UK student loans.</p>   |
| <b>Household Income</b><br><br>(Home UK students eligible for student loans from the UK government.) | <p>This refers to the <a href="#">household income</a> data that is shared with the University by your student loans awarding agency e.g., Student Finance England.</p> <p>Your student loans awarding agency will only carry out an assessment of your household income if you have requested this as part of your Maintenance and Tuition Fee Loan application. If you do not wish to take out a student loan, you can still <a href="#">obtain a household income assessment</a>.</p> <p>If available, the University will import your household income data from the Student Loans Company (SLC) once you have made Bath your Firm or Insurance choice. This is unless you and/or the person whose household income your loans are assessed on have removed that permission.</p> <p>You can see if we have received your household income from the SLC by logging into your <a href="#">Bath Application Tracker</a> and viewing this information in the Funding Package area of your account. You will also be able to view whether your household income is within a valid threshold for our funding awards. This information will move to 'Student Home' within your <a href="#">Student Samis account</a> once you enrol as a student at Bath.</p> <p>If no income information is received, then you should check this with your student loans awarding agency.</p> |



|  |   |
|--|---|
|  | <p>We are not responsible for any delays in your student loans application being processed or information not being passed onto us by your student loans awarding agency.</p> |
|--|---|

|  |  |
|--|--|
|  | <p>We cannot call the SLC to request your income information over the phone and cannot verify your income via any other source, other than the data import process between the SLC and the University.</p> |
|--|--|

### How can I find out if I am eligible for funding?

From mid-May onwards, our Student Finance Team will import household income data for applicants who have made Bath either their Firm or Insurance choice, and who have requested for their household income to be assessed by the SLC. You will be able to view whether your income is within a valid threshold for our funding awards by logging into your [Bath Application Tracker](#) (Student SAMIS account) and viewing this information in the Bath Financial Support Package area.

You will need to contact your student loans provider directly if we have not received your income assessment. We cannot call them to verify information on your behalf.

### How and when to apply

There is **no application process for the Bath Bursary or Accommodation Bursary**. Both are awarded automatically provided you meet the eligibility criteria. You will be sent an email from the Scholarship and Bursaries Team reminding you of what funding is available once you have made Bath your Firm or Insurance choice.

We must have received your household income assessment by Friday 14<sup>th</sup> March 2025 in order to provide you with financial support for the 2024/5 academic year. If we receive your household income assessment after this date, then you will be awarded a Bath Bursary from the 2025/6 academic year onwards.

### How bursaries and scholarships are paid

#### Payment details for the Bath Bursary

In your **first year of study only** you can receive £300 of your Bath Bursary as an early payment prior to starting studies at Bath. This is to help you with any initial start-up or technology costs when starting university.

In order to receive this early payment and to claim your bursary award you must have completed [Registration On Line](#) and all administrative tasks associated with your confirmation of place to study at Bath.

Should you be successful in gaining a Bath Bursary, you will be sent information in your award email (sent out from 6th September 2024 onwards) on how to submit bank details. You must provide your bank details by Friday 13th September 2024 to receive the early payment. Payment of the £300 will be made on or around Thursday 19<sup>th</sup> September 2024. If you miss the deadline for the early payment, then this will be paid alongside your December instalment.

### If you decide not to start studies at Bath

If you have received the early payment of £300 and you do not start your studies at Bath by the 30<sup>th</sup> September 2024, then the University will invoice you for repayment of these funds. The Student Finance Office will send out an invoice to you and these have a 14-day payment deadline.

### If you do not provide bank details

If you have not responded to our request(s) to provide bank details via your Student SAMIS account within your first year of study, then we will assume that you do not wish to accept your bursary award and consequently withdraw the award. Your award can be reinstated in subsequent years if you contact the [Scholarship and Bursaries Team](#). Any payments made will reflect the academic year your award was reinstated and onwards. You will not be paid any money missed from previous academic years.

### Late awards

If your Bath Bursary or Accommodation Bursary are awarded late within the academic year, you may miss a scheduled payment date. In this instance, the University **will pay cash payments in full on the next scheduled scholarship and bursary payment run**; details of which will be included within your award email.

The Accommodation Bursary or accommodation element of the Bath Bursary will not be paid if you become eligible past Friday 14<sup>th</sup> March 2025.

Food and drink payments will be paid pro-rata. Specifics of how much you can expect to receive will be included within your award email.

### Payment method

Cash payments will be made by direct bank transfer. Bank details will need to be provided through your student SAMIS account when requested, otherwise payment will be delayed. The deadline for providing bank details will be included in your award email. Changes to bank details can be made through your Student SAMIS account at any time but will need to be made **at least two weeks** before a payment date to take effect.

Food and drink credit will be paid via e-voucher and sent to your University email address for use. Please check your junk/spam folder in case any emails from us accidentally end up there.

### Withdrawal from funding

You are within your rights to withdraw from University funding at any point in your time at Bath. Please contact the [Scholarship and Bursaries Team](#) if you would no longer like to receive financial support.

## Payment schedule for the Bath Bursary

| Date   | Payment details  |
|--|--|
| Thursday 19 <sup>th</sup> September 2024     | £300 early cash payment ( <b>first years only</b> )  |
| By Wednesday 18 <sup>th</sup> September 2024 | £425 Food and Drink e-voucher  |
| Wednesday 4 <sup>th</sup> December 2024      | £1000 cash payment (£700 if you are a first year and have received the £300 early payment) |
| By Wednesday 15 <sup>th</sup> January 2025   | £750 cash contribution towards your accommodation costs ( <b>first years only</b> )        |
| By Wednesday 15 <sup>th</sup> January 2025   | £425 Food and Drink e-voucher  |
| By Wednesday 7 <sup>th</sup> May 2025        | £150 Food and Drink e-voucher  |

Payments in future years will follow a similar payment pattern.

### Payment date for the Accommodation Bursary

The Accommodation Bursary will be paid as a cash payment by Wednesday 15th January 2025 or by Monday 14<sup>th</sup> April 2025, depending on when we receive your household income assessment.

### Alternative payment schedules

The payment schedule for students who become eligible for the Bath Bursary or Accommodation Bursary [due to a drop in household income](#) may differ to the above information.

Details of any alternative payment schedule will be included in your award email.

## Suspensions and withdrawal from studies

If you suspend or withdraw from study, you will not be eligible to receive any future award payments in that year. You must notify the [Scholarships and Bursaries Team](#) of your change in circumstances. Any Bath Bursary award already paid to you will not have to be repaid.

You will be paid any outstanding payments upon your return to study, following a period of suspension e.g., if you suspend having received the December instalment, upon your return, you will only receive the February and April instalments that you missed.

## Repeating an academic year, changing course or deferring your studies

The Bath Bursary and Accommodation Bursary will not be paid during any repeat period(s) of study. This includes studying for the same academic year twice even if it is for a different course e.g., if you commenced study in Year 1 on an Engineering course in 2023/24 then transferred to Year 1 of a Biology course in 2024/25.

If you are in receipt of the Bath Bursary, you may be able to apply to the [Discretionary Student Support Fund](#) (DSSF) for financial assistance if the reason for your repeat year is mitigating circumstances. The DSSF is administered by the [Student Money Advice Team](#) and has separate Terms and Conditions.

## Part-time study arrangements

If you are studying a full-time course on a part-time basis e.g., when an academic year spans the course of two calendar years (upon agreement with your academic tutor), your university funding will be paid pro-rata to reflect this.

## Overpayments

All payments will be calculated on a pro-rata basis and any overpayments may need to be repaid to the University should you receive such in error, suspend, withdraw from studies, transfer to a non-eligible programme or no longer be eligible for payments for any other reason (in such a case the University may seek to recover the amount of the overpayment as a debt in the county court).

## Fraudulent applications

The University reserves the right to withdraw an award from anyone who is found to have misled the University about any aspect of their eligibility and to seek repayment of any monies already paid to them. The University may seek to recover any money paid as a debt in the county court, including the recovery of additional sums such as interest, court fees and legal costs.

## Appeals

The University's decision on the interpretation of eligibility criteria is final and there is no right of appeal. You may make a complaint if you believe that you have not been considered for an award because of a procedural error, or you believe that there have been other procedural problems with our allocating and awarding system. Complaints should be made under the terms of our [Student Complaints Policy and Procedure](#). You must comply with all requests for additional information to establish your eligibility within the timeframes specified and you must submit any evidence requested by the stated deadlines.

## Use of data

The University may use contextual data / information you share with us to provide information and advice about the University to you as an applicant. Should you subsequently join the University, the University may also use and share the data with appropriate teams/departments around the University. This is to inform our strategies for supporting you as a new entrant, to inform you about provision that you may be able to access, to monitor student success and for other legitimate reasons. Refer to our web pages for details about our undergraduate [privacy notice](#).

Household income data imported from the Student Loans Company is archived annually, other than the most recent import for each student. The household income of students who do not enrol at Bath will only be used for financial forecasting, and will be archived the following academic year.

## Student support at Bath

At Bath we understand that each student is unique and recognise individual differences. Coming to university is a new experience and while for many it is an exciting time full of opportunities, we appreciate some students may encounter uncertainties at some point during their studies.

As a bursary recipient we want to ensure that you are aware of, and have access to, the right support and advice should you need it. If we have concerns about your well-being, we may discuss these on a one-to-one basis with the Wellbeing Team within Student Support and Safeguarding to seek their advice and ensure that you are signposted to relevant support as appropriate.

## Questions

Any queries relating to these Terms and Conditions should be emailed to [undergraduatefunding@bath.ac.uk](mailto:undergraduatefunding@bath.ac.uk)

### **DOCUMENT CONTROL INFORMATION**

Owner Scholarships and Bursaries

Team Version number 1

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Approved by H Knowles, Scholarships and  
Bursaries Manager

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