

Recording (Audio and/or Visual) Consent Form for University of Bath Staff and Student/s

CONSENT FORM

VENUE.....

DATE.....

CREATOR OF RECORDING.....

This form is to be signed by the person who has agreed to be recorded and filmed as the principal party to, or as part of, a lecture carried out within The University of Bath. The purpose of this form is to seek consent for the films and/or recordings to be taken and subsequently to be used in a number of media, including the intranet/web by the University of Bath. The University of Bath in turn offers a commitment to only allow said recordings to be used appropriately and sensitively.

(LECTURER)

I, the undersigned, agree to my lecture being recorded in video/audio format by The University of Bath. Where a recording is being made, I will notify everyone present that a recording is being made.

I confirm that where material is included in the recording which is the intellectual property, including copyright, of another party, I have permission to include the materials in my lecture for educational purposes.

I understand that any copyright or other intellectual property which arises in the recording belongs to University of Bath and that the recording may be used by the University of Bath for the purposes of Education, teaching and research. This may include conversion to digital format and storing and publication on the University of Bath website.

I, the undersigned, do hereby agree to license/assign all performance rights in the film and/or recordings of lectures the University of Bath

I, the undersigned, do hereby agree to waive all moral rights in my performance in the film and/or recordings of lectures to the University of Bath

I, the undersigned, consent to the use of my personal data being processed for the purposes of this recording and subsequent publishing. My personal data will be processed in accordance with the provisions of the data Protection Act 1998. I understand that my image and/or recordings will be used for Education, teaching and research purposes only and that copyright in the recordings will be retained by the University of Bath.

(ADDITIONAL CONSIDERATIONS - STUDENTS/NON EMPLOYEES)

In order to make it clear to all students and other parties attending the lecture that a recording is taking place and to allow them the opportunity to opt out of the recording, the lecturer may/will provide the following statement:

This lecture is being recorded in video/audio format by the University of Bath. The recording may be used by the University of Bath for the purposes of Education, teaching and research. This may include conversion to digital format and storing and publication the University of Bath website. Any person who does not wish to appear in the recording should

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(GENERAL)

Copyright restrictions placed on the University of Bath prevent the content being sold or used by way of trade without the express permission of the copyright holder. Images and recordings may not be edited, amended or re-used without prior permission from the University of Bath. Personal details of those taking part are never made available to third parties.

FULL NAME _____

NAME OF ORGANISATION _____

CONTACT TELEPHONE _____

EMAIL ADDRESS _____

SIGNED _____ DATED _____