

# Individual Mitigating Circumstances & Assessment (IMCA)

## Version history



*Individual Mitigating Circumstances & Assessment (IMCA)*, approved by Senate for the first time on 21 October 2009, is a document designed to accommodate certain types of change which may become necessary. These might include any correction or simple clarification that is identified, editorial updating for the reporting of the granting of exemptions, and the incorporation of the results of development work agreed by the University. The following list is provided to track such events.

Version 000	<b>21 Oct 2009:</b> IMCA approved by Senate.
Version 001	<b>23 Oct 2009:</b> Version prepared for publication with effect from 2 Nov 2009.
Version 002	1 Aug 2010: Revised to incorporate specific provisions for postgraduate taught (PGT) programmes approved by Senate on 9 Jun 2010, updated web-links and cross-references to the NFAAR-UG and NFAAR-PGT.
Version 003	<b>1 Nov 2011:</b> Revised to incorporate specific provisions for Foundation degree, Honours Year, and Continuing Professional Development (CPD) framework programmes approved by Senate on 19 Oct 2011, updated web-links, and cross-references to the NFAAR-FD, NFAAR-HY, and NFAAR-CPD.
Version 004	<b>1 Aug 2012:</b> Revised to update organizational references, and cross-references to the NFAAR-UG, NFAAR-PGT, NFAAR-FD, NFAAR-HY, and NFAAR-CPD documents, and to web-sites.
Version 005	<b>1 Aug 2014:</b> <b>1.</b> Revised ( <i>passim</i> ) to incorporate outcomes of the NFAAR-UG Review as approved by Senate on 12 Jun 2013 and 4 Dec 2013, and the NFAAR-PGT Review as approved by Senate on 9 Apr 2014, including the following areas: <b>(a)</b> New rules for retrieval after failing some supplementary assessments during suspension of study for credit only in stand-alone first-degree programmes; <b>(b)</b> Updated criteria for the award of Master with merit and Master with distinction in postgraduate taught programmes; <b>(c)</b> Added footnotes in Appendices 6–8 and 12 to indicate where discretionary decision-making capacity lies between permitting deferred assessments and requiring the repeat of a stage. <b>2.</b> Appendix 4 (IMC report form) revised to include updated format for information sought.
Version 006	<b>1 Nov 2021:</b> Revised to implement the following: <b>(a)</b> Updated service names and web-sites; <b>(b)</b> Changes agreed by Senate on 6 October 2021 regarding submission timescales and evidence requirements; <b>(c)</b> Changes agreed by Senate on 6 October 2021 regarding the removal of Appendices 1, 2, and 4
Version 007	<b>22 Sept 2023:</b> Revised to implement changes to allow IMCs for Dissertation/Project units on Postgraduate Taught Programmes, as approved by Senate on 6 April 2022.

**Current version = Version 007.**