

Saving searches & setting up email alerts: Health databases

In addition to selecting and saving/emailing individual search results (e.g. to email, memory sticks and devices), many databases enable you to save searches and set up email alerts. **To do this, you have to register with each database individually.** Connect to health databases via the Library website at <http://www.bath.ac.uk/library/subjects/health/>

Saved searches: these are saved set of search terms. By entering a database to retrieve a previously “saved search”, you can re-run it for an updated set of results. This removes the need to remember and re-enter all your search terms again. Of course, you may need to modify your search terms as you develop your knowledge of a topic and its terminology.

Email alerts: these inform you of any new articles on your topic that have been published since your last search (i.e. based on your search terms and the range of journals indexed by the database).

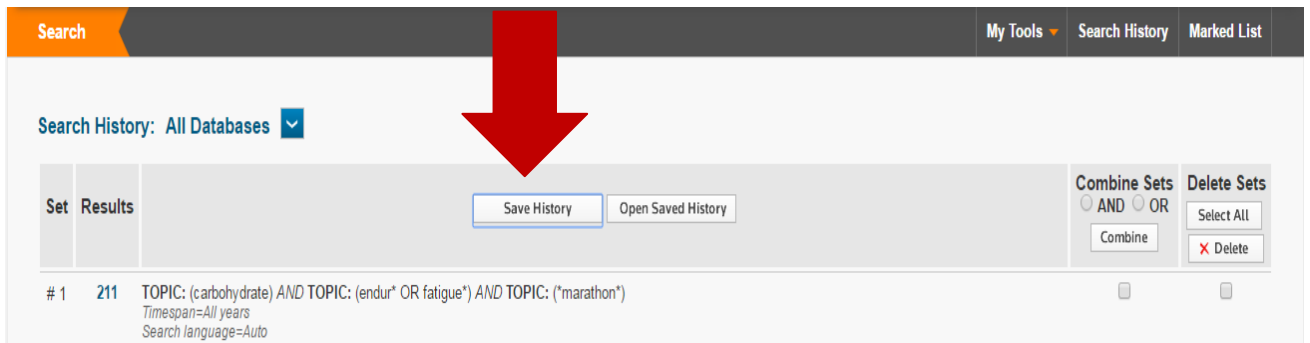
Saving searches and setting up email alerts in individual databases

1. Web of Science

- i. **Search on a topic of your choice:** then click ‘Search History’ just above and to the right of your search results.

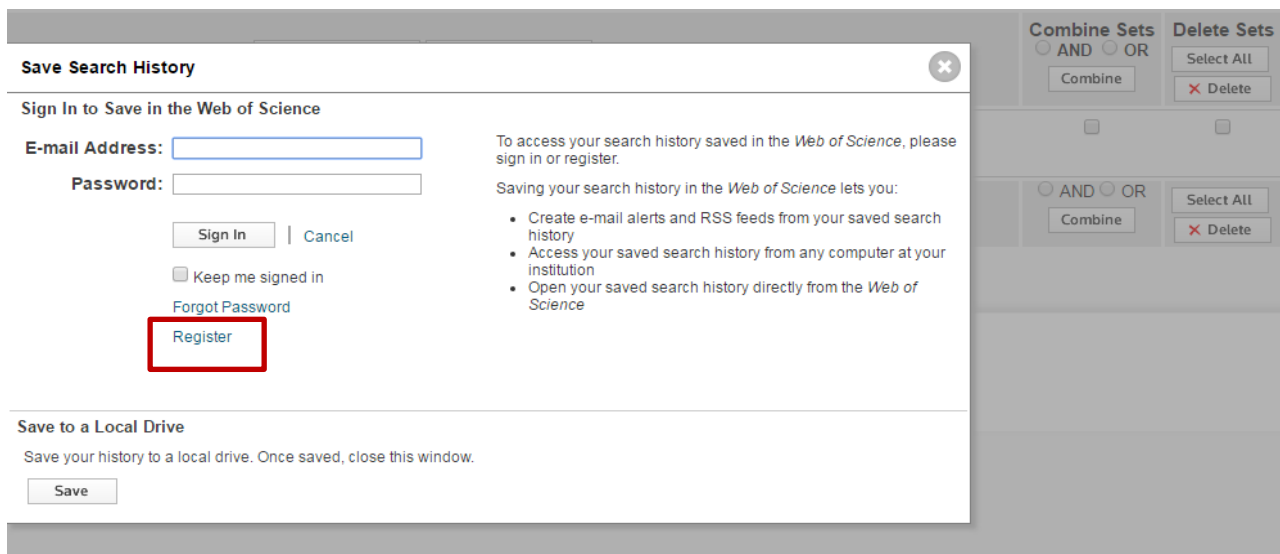
The screenshot displays the Web of Science search results page. At the top, the 'WEB OF SCIENCE™' logo is on the left, and the 'THOMSON REUTERS™' logo is on the right. Below the logos, there are two buttons: 'Search' (highlighted in orange) and 'Search History' (highlighted with a red arrow). To the right of 'Search History' is a 'Marked List' button. The main content area shows search results for the query: 'TOPIC: (carbohydrate) AND TOPIC: (endur* OR fatigue*) AND TOPIC: (*marathon*)'. The results are sorted by 'Publication Date - newest to oldest'. The first result is 'Carbohydrate Intake in Form of Gel Is Associated With Increased Gastrointestinal Distress but Not With Performance Differences Compared With Liquid Carbohydrate Ingestion During Simulated Long-Distance Triathlon' by Sareban, Mandi; Zuegel, David; Koehler, Karsten; et al. The second result is 'Metabolic characteristics of keto-adapted ultra-endurance runners' by Volek, Jeff S.; Freidenreich, Daniel J.; Saenz, Catherine; et al. The interface includes various navigation and action buttons such as 'Select Page', 'Save to EndNote online', 'Add to Marked List', 'View Abstract', 'Full Text from Publisher', 'Analyze Results', and 'Create Citation Report'.

- ii. **Search history screen:** click Save Search.



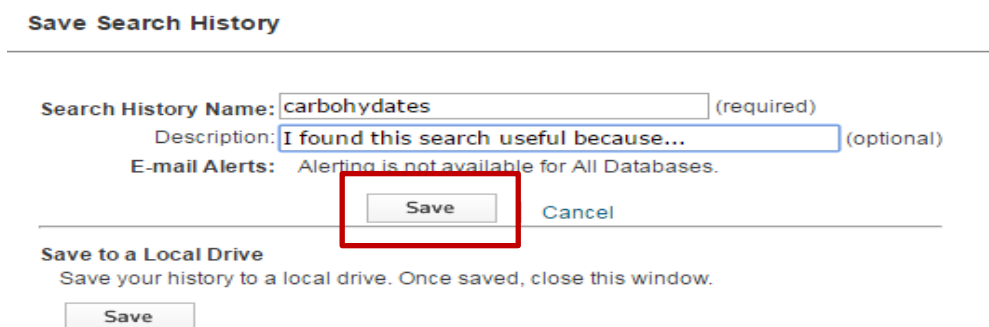
The screenshot shows the 'Search History' interface. At the top, there is a navigation bar with 'Search', 'My Tools', 'Search History', and 'Marked List'. Below this, the search history is displayed for 'All Databases'. A table shows a search set with 211 results. The search criteria are: TOPIC: (carbohydrate) AND TOPIC: (endur* OR fatigue*) AND TOPIC: (*marathon*). The search language is set to Auto. A red arrow points to the 'Save History' button.

- iii. You will need to either sign-in or register first with Web of Science (if you have not already done so previously). If you have an EndNote Online account, set up via Web of Science, you should already be registered. **When registering your password: ensure that you only use symbols** from the list provided. I would recommend entering your University email address rather than any other address – this will enable you to access a full EndNote Online account (rather than EndNote Basic) should you choose to use this.



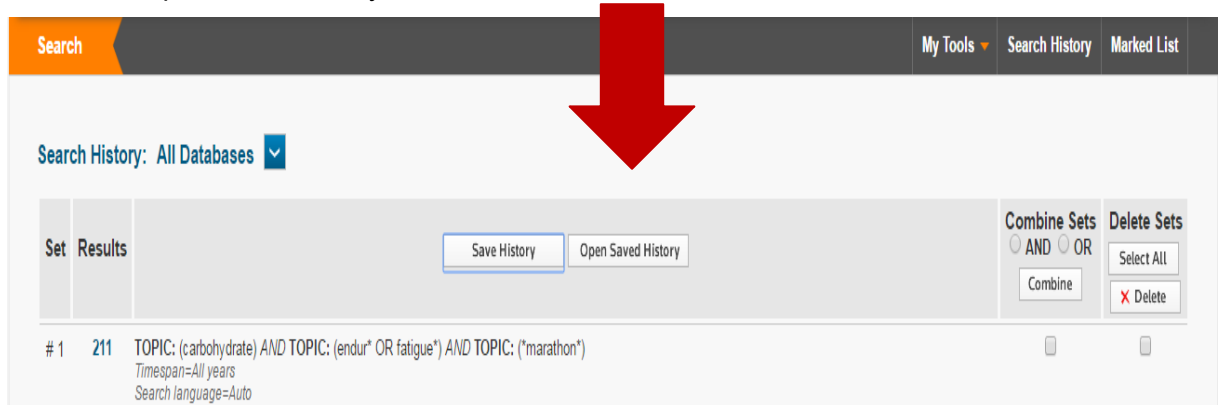
The screenshot shows the 'Save Search History' dialog box. It has two main sections: 'Sign In to Save in the Web of Science' and 'Save to a Local Drive'. The 'Sign In' section includes fields for 'E-mail Address' and 'Password', and buttons for 'Sign In', 'Cancel', 'Keep me signed in', 'Forgot Password', and 'Register'. The 'Register' button is highlighted with a red box. The 'Save to a Local Drive' section has a 'Save' button. To the right, there are options for 'Combine Sets' (AND/OR) and 'Delete Sets' (Select All/Delete).

- iv. Then, complete the 'save search history form – note that you can annotate this. **Click the first of the 'Save' buttons.**

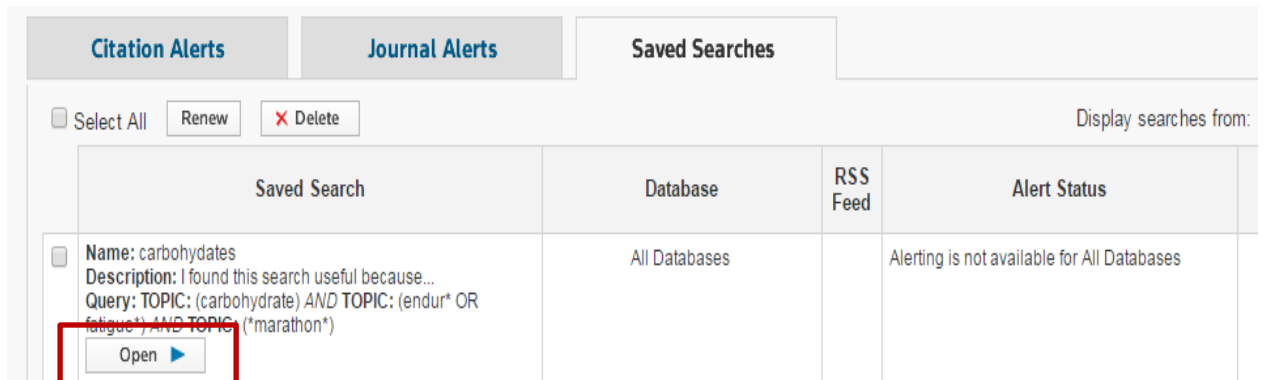


The screenshot shows the 'Save Search History' form. It has two main sections: 'Save Search History' and 'Save to a Local Drive'. The 'Save Search History' section includes fields for 'Search History Name' (carbohydrates), 'Description' (I found this search useful because...), and 'E-mail Alerts' (Alerting is not available for All Databases). The 'Save' button is highlighted with a red box. The 'Save to a Local Drive' section has a 'Save' button.

- v. **Retrieving & re-running searches at a later date:** return to the 'search history' screen. Then click 'open saved history'.

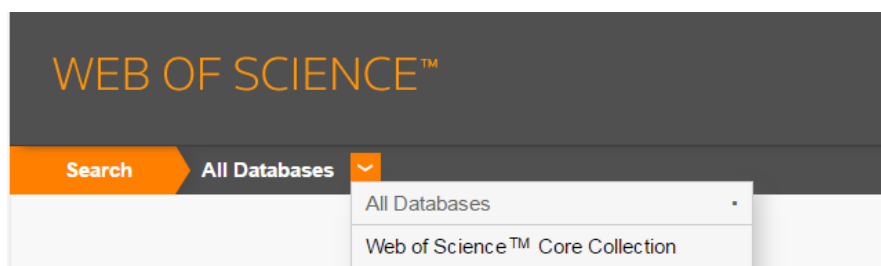


- vi. Click the 'open' button underneath the title of the search that you would like to re-run. You will then need to click 'run search' followed by 'continue'. Finally, click the hyperlinked **number of results** to retrieve an updated set.



- vii. **Creating email alerts:** you can only create email alerts if you search specifically within the 'core collection' version of Web of Science. This version indexes a smaller range of journals so if you do choose this option, I would strongly recommend continuing to search the broader 'all databases' version as well (the default version available via the Library's health webpages: <http://www.bath.ac.uk/library/subjects/health/>).

To change from 'all databases' to 'core collection', change the option near the top:



Then, after running a search of the 'core collection', again go to the 'Search history' screen. This time click the 'search history / create alert' button and complete the following form. You can opt for either weekly or monthly alerts, and decide how much information you receive (e.g. you can opt to include the abstract). **Click the first of the 'Save' buttons.**

Save Search History

Search History Name: (required)

Description: (optional)

E-mail Alerts:

Email Address:

Type:

Format:

Frequency: Weekly Monthly

Alert Query:

The RSS feed will be available after creating the alert.

|

Save to a Local Drive
Save your history to a local drive. Once saved, close this window.

2. PubMed

- i. Run a search. Click 'Save Alert' located just underneath the search box (this will enable you to save your search as part of the same process).

NCBI Resources How To

PubMed.gov
US National Library of Medicine
National Institutes of Health

PubMed

Sign-in or register first with NCBI if you haven't already.

Sign in to NCBI

Sign in with

[See more 3rd party sign in options](#)

OR

Sign in directly to NCBI

Keep me signed in

[Forgot NCBI username or password](#)

[Register for an NCBI account](#)

- ii. Complete the form and click Save. Note that you can annotate your alert, set the frequency and decide how much of the record you wish to receive.

NCBI Resources How To

My NCBI » Saved Searches

Your PubMed search

Name of saved search: motivation AND (marathon* OR ultramarath*)

Search terms: motivation AND (marathon* OR ultramarathon*)

Would you like e-mail updates of new search results?
 No, thanks.
 Yes, please.

E-mail: lispgb@bath.ac.uk (change)

Schedule:
 Frequency: Monthly
 Which day? the first Sunday

Formats:
 Report format: Summary

Number of items:
 Send at most: 5 items Send even when there aren't any new results

Any text you want to be added at the top of your e-mail (optional):
 I found this search useful because...


Save Cancel

- iii. **Retrieving & re-running searches at a later date:** Click MY NCBI at the top and to the right.

NCBI Resources How To Sign in to NCBI

PubMed.gov motivation (marathon* OR ultramarathon*) Search

US National Library of Medicine National Institutes of Health Create RSS Create alert Advanced Help



Sign in and then click My NCBI again. You will then enter you're 'My NCBI' area where you will find your saved searches – click on the search that you would like to re-run.

My NCBI

Customize this page | NCBI Site Preferences | Video Overview | Help

Search NCBI databases

Search: PubMed

Search

Hint: clicking the "Search" button without any terms listed in the search box will transport you to that database's homepage.

Saved Searches

| Search Name | What's New | Last Searched |
|--|------------|---------------|
| motivation AND (marathon* OR ultramarathon*) | 0 | today |
| biomechanics in tennis | 84 | 8 days ago |
| (biomechanics) AND agility | 0 | 8 days ago |
| (practice-based evidence OR practice-based rese... | 1 | 9 days ago |
| asthma control | 7302 | 4 years ago |

[Manage Saved Searches »](#)

My Bibliography

Your bibliography contains no items.